

RETIREMENT

Notification on retirement age

30. (1) A Permanent Secretary shall notify the Chief Establishment Officer of any officer in his Ministry who is due to reach the mandatory retirement age.

(2) Notification made in terms of this regulation shall be given at least twelve months before the officer reaches the retirement age.

PART XI

RETIREMENT BENEFITS

Pension Laws. 123. The award of pensions and gratuities shall be as stipulated in the law relating to Pension for the time being in force.

Option for gratuity to give notice. 124. An officer who opts to receive gratuity and reduced pension on his retirement may inform the Chief Establishment Officer within a month of notification of retirement

Computation of pension or gratuity. 125. (1) The Permanent Secretary shall ensure that the pension or gratuity of an officer attached to his Ministry whose retirement from the civil service is almost due, is processed and treated with priority.

(2) An officer whose retirement takes effect before his retirement benefits are paid shall be given an alimentary allowance from the date of retirement and such allowance shall be deducted from the retirement benefits paid to the officer.

Statutory declaration as proof of service. **126. (I)** Where no records are available to prove the continuity or period of service of an officer in the determination of his service. retirement benefits, a Statutory Declaration attested to by two senior officers as proof the record of service of the officer may be submitted.

(2) Any Statutory Declaration attested to in terms of paragraph (I) shall state the source of the facts contained therein.

Production of certificates. 127. An officer may be required to produce ___
(a) a birth certificate; or
(b) a statutory declaration as proof of the officers age attested by a senior officer; or
(c) a probate of will or letters of administration; or
(d) a marriage certificate;

for proof of any of the facts contained therein in the determination of any benefit due to the officer.